

# RC# 40 PROBATION TIMELINE

MODULES	WHAT IS DUE?	WHO IS RESPONSIBLE?	DUE TO B/C
<b>MODULE 1 GENERAL KNOWLEDGE (2WKS) (4 shifts non-staffing)</b>			
	start date		3/15/2015
	WRITTEN/SKILLS ASSIGNMENTS	PROBATION EMPLOYEE	3/28/2015
	COUNSELING REPORT	SUPERVISING OFFICER	3/28/2015
<b>MODULE 2 EMS OR FIRE</b>			
<b>PERIOD 1 (3WKS)</b>		start date	3/29/2015
<b>FIRE OR EMS</b>	WRITTEN/SKILL ASSIGNMENTS	PROBATION EMPLOYEE	4/18/2015
	COUNSELING REPORT	SUPERVISING OFFICER	4/18/2015
<b>PERIOD 2 (3WKS)</b>		start date	4/19/2015
	WRITTEN/SKILL ASSIGNMENTS	PROBATION EMPLOYEE	5/9/2015
	COUNSELING REPORT	SUPERVISING OFFICER	5/9/2015
<b>MODULE 3 EMS OR FIRE</b>			
<b>PERIOD 1 (3WKS)</b>		start date	5/10/2015
<b>FIRE OR EMS</b>	WRITTEN/SKILL ASSIGNMENTS	PROBATION EMPLOYEE	5/30/2015
	COUNSELING REPORT	SUPERVISING OFFICER	5/30/2015
<b>PERIOD 2 (3WKS)</b>		start date	5/31/2015
	WRITTEN/SKILL ASSIGNMENTS	PROBATION EMPLOYEE	6/20/2015
	COUNSELING REPORT	SUPERVISING OFFICER	6/20/2015
<b>MODULE 4 ADDITIONAL KNOWLEDGE &amp; REVIEW (3 WKS)</b>			
	start date		6/21/2015
	WRITTEN/SKILLS ASSIGNMENTS	PROBATION EMPLOYEE	7/11/2015
	COUNSELING REPORT	SUPERVISING OFFICER	7/11/2015
<b>MODULE 5</b>			
	WRITTEN/IPE TESTING @ PSTA	PSTA STAFF	7/23/15 - 7/25/15
	FIRE and EMS PRACTICAL SKILLS @ PSTA	PSTA STAFF	7/27/15 - 8/1/15
	MAKE-UP AND REMEDIAL TESTING	PSTA STAFF	8/3/15 - 8/5/15
	TEST RESULTS TO OPERATIONS	PSTA STAFF	8/5/2015
	COMPLETED IPPA FOR EMPLOYEE	SUPERVISING OFFICER	NO SOONER THAN 8/23/2015
	PROBATION COMPLETE / ANNIVERSARY DATE		9/22/2015
<b>** ALL COMPLETED MODULES MUST INCLUDE A HONESTY STATEMENT TO THE BATTALION CHIEF**</b>			
<b>**MUST BE EMS DRIVER TO COMPLETE PROBATION**</b>			
<b>NOTE*** DAILY JOURNALS ARE REVIEWED ACCORDING TO SUPERVISING OFFICER'S DIRECTION. THEY STAY IN STATION TO BE REVIEWED AT THE REQUEST OF THE BATTALION CHIEF OR TRAINING OFFICERS .</b>			